

**CONTRACT OF EMPLOYMENT**

1. **Parties**

|  |  |  |  |
| --- | --- | --- | --- |
| Employer: |  | Employee: |  |
| VAT no: |  | Date of birth: |  |
| Address: |  | Address: |  |
| Postal code and city: |  | Postal code and city: |  |
| Phone no.: |  | Phone no.: |  |
| E-mail: |  | E-mail: |  |

1. **Collective agreement**

The employment is covered by the following collective agreement between GLS-A and 3F (United Federation of Danish Workers) and any local agreements in the company:

[ ]  Agriculture (Jordbrug) [ ]  Golf (Golf)

[ ]  Forestry (Skovbrug) [ ]  Fishindustry (Fiskeopdræt, -slagterier og -forædling)

[ ]  Horticultural and nurseries [ ]  GASA Transport (GASA Transport)

 (Gartneri og planteskole)

[ ]  Agroindustry (Agroindustri) [ ]  GASA Packing (GASA sortering og pakning)

1. **Date of employment**

The employee is employed by the company on [date-month-year]

1. **Job title**

The employee is employed as: [job description]

1. **Place of work**

[ ]  Fixed / main place of work: [address]

[ ]  Various places of work

1. **Working hours**

[ ]  The weekly working hours will be 37 hours

[ ]  The employment is on a part-time basis. The weekly working hours are [number of hours] hours.

[ ]  Other agreement [details of other agreement]

Working hours are placed and overtime etc. carried out in accordance with the provisions of the collective agreement and any local agreements.

1. **Salary**

At the date of employment the salary is DKR. [amount] pr. [ ]  hour [ ]  month

The salary is paid in arrears [ ]  each fortnight [ ]  monthly [ ]  other [other term]

1. **SH-account and free-choice account**

Savings are paid into the SH-account (public holiday and day off account) and the free-choice account (fritvalgskonto) according to the provisions of the collective agreement.

1. **Labour market pension**

[ ]  The employee is covered by a pension scheme from the date of employment.

[ ]  The employee has not previously been covered by a labour market pension but will be included

 in a pension scheme from [date-month-year].

1. **Social security institutions**

[ ]  The employee is covered by ATP og Arbejdsmarkedets Erhvervssikring.

The employer has a workers compensation insurance in the following company: [name of workers compensation insurance company]

1. **Holidays and days off**

The employee is entitled to holiday according to the provisions of the Holiday Payments Act and the collective agreement.

The employee is entitled to 1 day off for each 2.4 months of employment according to the provisions of the collective agreement.

1. **Paid Absence**

The employee is entitled to paid absence according to the provisions in the collective agreement.

1. **Absence due to illness**

The employee must report absence due to illness to: [name, title, phone no.]

In addition reference is made to any personnel regulations/employee handbook provided to the employee.

1. **Supplementary and continuing training**

[ ]  The employee is entitled to training at the company in addition to rights according to the collective

 agreement: training

1. **Termination**

[ ]  The employment is permanent and can be terminated with notice according to the collective

 agreement.

[ ]  The employment is limited until [date-month-year] at which date it is terminated without further

 notice.

 In the employment period the employment can be terminated with notice according to the collective agreement.

1. **Employee handbook**

The company’s employee handbook is handed out to the intern: [ ]  yes [ ]  no

1. **Other important terms of the employment**

[other important terms in details]

1. **Signatures**

[date-month-year]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer signature Employee signature

*The contract of employment has been developed in cooperation between GLS-A and 3F. The organizations have no responsibility for an incorrectly filled out contract of employment. Version 01.07.2023*