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**CONTRACT OF EMPLOYMENT – FOREIGN INTERN**

1. **Parties**

|  |  |  |  |
| --- | --- | --- | --- |
| Employer: |  | Intern: |  |
| VAT no.: |  | Date of birth: |  |
| Address: |  | Address: |  |
| Postal code and city: |  | Postal code and city: |  |
| Phone no.: |  | Phone no.: |  |
| E-mail: |  | E-mail: |  |

1. **Collective agreement**

The employment is covered by the following collective agreement between GLS-A and 3F (United Federation of Danish Workers) and any local agreements in the company:

[ ]  Agriculture [ ]  Horticulture and plant nurseries

[ ]  Forestry

1. **Date of employment**

The intern is employed by the company on [date-month-year]

1. **Probationary period**

The first month of the employment is a probationary period during which both Parties can terminate the internship without notice.

1. **Job title**

The employee is employed as an intern.

1. **Place of work**

[ ]  Fixed/main place of work: [address]

[ ]  Various places of work

1. **Working hours**

The weekly working hours will be 37 hours.

Working hours are placed and overtime etc. carried out in accordance with the provisions of the collective agreement and any local agreements.

1. **Salary**

At the date of employment the salary is DKR [amount] pr. [ ]  hour [ ]  week [ ]  month

The salary is paid in arrears: [ ]  each fortnight [ ]  monthly [ ]  other [Note]

1. **SH-account og free-choice account**

Savings are paid into the SH-account (public holiday and day off account) and the free-choice account (fritvalgskonto) according to the provisions of the collective agreement.

1. **Social security institutions**

The intern is covered by an insurance scheme in PensionDanmark.

The intern is covered by Arbejdsmarkedets Erhvervssikring.

The employer has a workers compensation insurance in the following company: [insurance company]

1. **Holidays and Days off**

The intern is entitled to holiday according to the provisions of the Holiday Payments Act and the collective agreement.

The intern is entitled to 1 day off for each 2.4 months of employment according to the provisions of the collective agreement.

1. **Paid absence**

The intern is entitled to paid absence according to the provisions in the collective agreement.

1. **Absence due to illness**

The intern must report absence due to illness to: [name, title, phone no.]

In addition reference is made to any personnel regulations/employee handbook provided to the intern.

1. **Termination**

After the probationary period the internship cannot be terminated during the agreed internship period.

The employment is limited until [date-month-year] at which date it is terminated without further notice.

1. **Employee handbook**

The company’s employee handbook is handed out to the intern: [ ]  Yes [ ]  No

1. **Other important terms of the employment**

[Other important terms in details]

1. **Signatures**

[date-month-year]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer signature Intern signature

*The employment certificate has been prepared in collaboration between GLS-A and 3F. The organizations take no responsibility for incorrectly completed employment certificates. Version 01.07.2023*